



Making Education a Priority (MEaP)

Twilight School

Learning Agreement

At MEaP we strive for an excellent learning environment to ensure that students receive the maximum benefits from the sessions. Following a group discussion with students we have agreed the following:

Ground rules

1. Don't talk when others are speaking/reading
2. No eating/drinking in class (only in the main break)
3. Don't laugh at anyone's answers
4. No phones
5. Pay attention at all times
6. Put your learning first
7. Respect the building
8. Respect the staff
9. Respect people i.e. others in the class
10. Raise your hand if you want to speak

ONLINE SAFETY AGREEMENT

- Pupils will agree to consider the risks of sharing personal details of any kind on social media sites which may identify them and / or their location. Examples would include real/full name, address, mobile or landline phone numbers, Twilight School attended, Instant messenger contact details, email addresses, full names of friends/family, specific interests and clubs etc.
- Pupils will agree not to meet any online friends without a parent/carer or other responsible adult's permission and only when they can be present.

- Pupils will agree on appropriate security on social media sites and will be encouraged to use safe and passwords, deny access to unknown individuals and be supported in learning how to block and report unwanted communications.
- Pupils will agree to approve and invite known friends only on social networking sites and to deny access to others by making profiles private/protected.

Warning procedure

- As a group we thought of the warning system, which was about 3 things: **lateness, behaviour and phones.**
- **Lateness:** If the students are late more than 3 times (the third time) we will inform parents.
- **Behaviour:** If for example they are spoken to about their behaviour more than three times, then the same procedure we will inform parents.
- **Phones:** If we have to warn them about their phones, the third time we have to take it off them and put it at the front of the classroom and they can only get it at the end of the lesson.

However, if for example some of the students don't take this warning system very seriously, then we should inform parents straight away.

Classroom timings/procedure

Class starts at **5:30 pm to 7.30pm,**

- **Registration: All students to report to Room 2.07 at 5.30pm (Please note lateness will receive a warning)**
- We have our **10 minutes break from 6:25 pm.** Students will also be given one mini **5 minutes comfort break** during each sessions, therefore adding up to two 5 minutes breaks.
- Students can use this breaks to use the toilet while being accompanied by a teacher or student ambassador **(for safeguarding purposes)**

Reporting to Parents:

- MEaP will endeavour to provide regular updates about students' progress to parents.

- This information will be written up by teachers/student ambassadors after each lesson using session diaries.
- Where there have been cause for concerns or behaviour issues **(following the three step warning above)**.
- MEaP will notify parents/carers in writing and request a meeting before the student can return to future sessions.

I have read and agree to the learning agreement. I understand that any breach of the agreement may lead to full suspension from the Twilight School.

Signed _____ **Student** **Date** _____

Print Name _____ **Student**

Signed _____ **Parent/Carer** **Date** _____

Print Name _____ **Parent/Carer**

On Behalf of MEaP _____ **Date** _____